



Please return to:

IN CAPITAL LETTERS

INTERPLAN AG – Office Hamburg, Eppendorfer Weg 204, D - 20251 Hamburg

Tel.: +49/ (0)40/ 32 50 92 30 Fax.: +49/ (0)40/ 32 50 92 44

E-mail: eabs2008@interplan.de

A. Delegate / Personal Details	Salutation [∃Mr. □	Mrs./M	liss	Title
Family Name	First Name_				
Organisation/Company					
Business Sector				· · · · · · · · · · · · · · · · · · ·	
Street	P.O.Box				
Postal Code	City				
Country	E-mail	_ E-mail			
Phone	Fax				
Accompanied by (spouse or family member salutation □ Mr. □ Mrs./Miss	who has access to		functio	ons)	
Family Name	First Name_				
B. Registration Fees	Registrati March 3 ⁻ EUF	, 2008	_	stration after ch 31, 2008 EURO	Total EURO
Full Time Delegate *		700,00		□ 850,0	00
Accompanying Person **		280,00		□ 280,0	00
Corporate Package* (6 persons registered together)		3.900,00		□ 4.800,0	00
To book day tickets	, please tick the day	you wish to	attend		1
Single Day Ticket (do not include Evening Events like Opening and Gal Reception)	a Apr 28 □ 270,00	Apr 2 □ 270		Apr 30 □ 270,00	
Student Fee****	Apr 28 □ 150,00	Apr 2 □ 150		Apr 30 □ 150,00	
Hightext Newsletter Code:					
The mentioned participation fees do not include VAT caused to \$4 part.2	2 a+b of the German Law	on Value-Adde		atal D	

C. Excursions

On Thursday, April 29th (10:00 - 12:30 AM) delegates will have the possibility to join in excursions to companies from Hamburg and to discuss with High level Executives. Already confirmed:

Vattenfall Europe Hamburg AG (Power generation and distribution)

Further companies are requested. Details will be updated on the Homepage. You can register for further excursions on site.

^{*} Registration includes: Coffee Break, Summit Event and Materials, Opening Reception, Gala Reception,

^{**} Registration for accomp. persons includes: Opening Reception, Gala Reception, and two tours

^{***} Registration for Day Tickets includes: Coffee Break, Summit Event and Materials

^{****} Approval letter, signed by the Head of the Department, must accompany the Registration Form for Students.





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Name	UI.	DEI	ᄄ	alt	

D. Social Program (Number of participants requested)	Participant	Acc. Person	Total EURO
Opening Reception April 28, 2008- 19.30 pm	□ incl.	□ incl.	
Gala Reception April 29, 2008- 20.00 pm	□ incl.	□ incl.	
Sightseeing Tour Hamburg ☐ Apr 29 9.30 am- 12.30 pm 3,0 hrs (min. 25 participants)	x EUR 37,00	□ incl.	
Guided City Shopping	x EUR 19,00	□ incl.	
		Total C =	

E. Hotel Accommodation (Deadline: March 20 th , 2008)	Distance	Single Room	Double Room	Breakfast
Rates are per room/night, incl. service , 19% VAT Ho	otel rooms will only be reservates are subject to change.	ed after receipt of a gu	arantee (either credit c	ard details or a
		EURO	EURO	EURO
Hotel Fresena **	05 ¹	75,00	95,00	9,00 p.p.
Fürst Bismarck**	05 ²	81,00	113,00	incl.
Hotel Wagner **	05 ¹	84,00	95,00	9,00 p.p.
Hotel St. Annen ***	15 ²	89,00	115,00	incl.
Alster-Hof ***	05 ¹	90,00	120,00	incl.
Baseler Hof ****	05 ¹	99,00	129,00	incl.
Ibis Alster ***	10 ²	101,50	131,00	incl.
Mercure an der Messe ***	10 ¹	118,00	133,00	incl.
Radisson SAS ****	05 ¹	130,00	130,00	21,00 p.p.
NH Hamburg City ****	15 ¹	139,00	139,00	16,00 p.p.
Grand Elysée****	05 ¹	159,00	179,00	18,00 p.p.
Marriott ****	10 ¹	179,00	189,00	incl.
walking distance to Congress Center in minutes	² distance to 0	Congress Center in minutes	by car/train	

Participants of the congress need to take care of accommodation in Hamburg on their own. To support in hotel booking, INTERPLAN established a booking system for different hotels with special rates for participants. The accommodation prices quoted are valid up to two weeks before the Summit starts only by booking via INTERPLAN.

All changes and cancellations have to be sent directly to INTERPLAN only.

All changes and cancellations have to be sent d	HECHY TO INTERPLAN OIL	y.
Please make the following reservation:	□ single room	□ double room
from date of arrival	todate of departu	
Preferred hotel	2 nd choice hote	el
Name of Delegate :		





r. Payment		
☐ I have transferred the total amount to your bank accomplete for registration + social program	•	only
INTERPLAN AG – Office Hamburg w/HH HypoVereinsbank München, Account No.: SWIFT-Code: HYVEDEMMXXX - IBAN: D	: 654 028 4588 Route No.: 700 2	202 70
$\hfill\Box$ Credit card only as guarantee for hotel booking	- conference fee will be transferre	d.
☐ Please charge the total amount (B+C) to the follow	wing credit card: ☐ Eurocard/Mas	etercard □ Visa €
Credit Card No.		Name of credit card holder
Exp. Date Month/Year	CVC (3 last digits on the backside)	Signature
Data		
Date Signature With his signature, the participant accepts the condition	ns mentioned below as binding.	

H. General Terms and Conditions:

Payment

1. Bank transfer: In case of increase in value added tax all rates are subject to change without prior notice. Our General Terms and Conditions apply which you accept with the booking order. The payment has to be done together with the registration, the latest within 14 days after sending the invoice. Please remit the total amount pertaining to the registration fee, the social fee and/or hotel reservation in Euro with your registration to the above mentioned account.

All bank charges must be covered by the participants directly.

- 2. Credit card: Please indicate on the registration form your credit card organisation, credit card number, expiry date, CVC-number (last 3 digits on the back of the card) and name of card holder. The total amount of the conference fee/ social fee will be charged to your credit card at the next possible date. Your signature constitutes declaration of consent for the conference office to pass on your credit card data to the hotel, as a guarantee of the hotel reservation. This means it is not necessary to make a down payment to the hotel.
- 3. Signature: The signature on the registration form is essential, otherwise your registration cannot be processed.
- **4. Confirmation:** After receipt of the full amount, **at the latest by April 17th, 2008**, we will confirm your registration and the amount of your hotel voucher (if applicable). We will send your hotel voucher for the amount of the deposit to the hotel. If you register after that date, please show a copy of your bank remittance form at the conference office. You will then receive your conference material.

5. Social Program:

Please note that for each offered tour a minimum and maximum of participants is fixed. INTERPLAN reserve the right to cancel any tour due to lack of participation. All fees already paid for such cancelled tours will be refunded to the participants. Please note that cancellations done by the participant after **February 28th**, **2008** will be charged with a administration fee of 50% of the registration fee. No refund will be made after the mentioned date.

Cancellations

Registered conference participants who cannot attend the conference will receive a refund of the conference registration fee as follows:

Receipt of cancellation by March 31st, 2008: Refund of 50% of the registration fee.

Receipt of cancellation after March 31st, 2008: No refund.

For organisational reasons, refunds can only be granted up to **April 17th**, **2008**. Thereafter, reimbursements are possible only after the conference. Any bank charges shall be covered by the participants.

Hotel Reservation (Deadline March 20th, 2008)

Hotel rooms can only be reserved upon receipt of a deposit (room rate for the 1st night) or a credit card number. All requests for hotel reservations and all deposits must be received by INTERPLAN not later than **March 20th**, **2008.** If the desired hotel is fully booked,





Congress, Meeting & Event Management AG

INTERPLAN reserves the right to arrange accommodation in a different hotel. For reservations with credit card details received later than the mentioned date above, all necessary efforts to procure a hotel room for you will be done. Please be aware that a guarantee for your hotel preference and/or the rates indicated cannot be given by INTERPLAN. Upon receipt of the deposit, INTERPLAN will send the hotel voucher directly to the hotel. The deposit will be deducted from the hotel bill. Any further hotel expenses are to be paid directly at the hotel by the guests themselves.

Cancellation of Hotel Reservations

Changes in reservations and cancellations must be reported in writing to INTERPLAN and NOT to the hotel. Upon receipt of the reservation confirmation, the guest automatically becomes the legally binding contract partner of the hotel. INTERPLAN acts exclusively as an agent for hotel reservations. If the guest cancels a reservation prior to **March 20th**, **2008** a cancellation fee of **EUR 20,00** (incl. 19% VAT) per room reservation will be charged; any bank charges that may arise as a result of such a cancellation will be covered by the guest him-/herself. If a pre-payment has already been made the amount paid will be refunded reduced by an administrative fee of **EUR 20,00** in addition to the cancellation fee. After that date, INTERPLAN and the hotel certainly try to resell cancelled rooms but if this is not possible the cancellation fee of the hotel (up to 90 % of room rate) will be charged to you/your company in addition to the cancellation fee of INTERPLAN (**EUR 15,00**), either the paid deposit will not be paid back or the given credit card may be charged directly by the hotel. Please also be aware that in case of a later arrival or an earlier departure (i.e. lost room nights) some hotels will charge for the total number of nights booked, if the rooms cannot be resold.

Liability

INTERPLAN AG acts as an agent for each supplier and can therefore not be held responsible for any deficiency in services provided by the suppliers. Exceptions are possible deficiencies in procurement occurring from deliberate or from gross careless acts which will make INTERPLAN AG liable restricted to each single case. The coverage is based on the original value of the services booked according to our published offer.

With his signature, the participant accepts the conditions mentioned above as binding.